

Harvard Referencing Quick Guide



Harvard referencing can vary in format. This guide provides examples based on the style in the book *Cite Them Right*, 2013, 9th ed. Check with your tutor and/or module handbook for further guidance on the referencing requirements for your assignments.

Type	Reference example	In-text citation
Book or e-book (with one author)	McCabe, J. (2004) <i>Feminist film studies: writing the woman into cinema</i> . London: Wallflower.	(McCabe, 2004) or to reference a specific page: (McCabe, 2004, p. 51)
Source with two to three authors	Hjort-Pedersen, M. and Faber, D. (2001) 'Lexical ambiguity and legal translation: A discussion', <i>Multilingua</i> , 20(4), pp. 379-392.	(Hjort-Pedersen and Faber, 2001)
Source with four or more authors	Macaro, E., Nakatani, Y., Hayashi, Y. and Khabbazzbashi, N. (2014) 'Exploring the value of bilingual language assistants with Japanese English as a foreign language learners', <i>Language Learning Journal</i> , 42(1), pp. 41-54.	(Macaro <i>et al.</i> , 2014)
Edited book	Asamen, J.K. and Berry, G.L. (eds.) (1998) <i>Research paradigms, television, and social behavior</i> . London: Sage Publications.	(Asamen and Berry, 1998)
Book with later edition	Pears, R. and Shields, G. (2013) <i>Cite them right: the essential referencing guide</i> , 9 th edn. Basingstoke: Palgrave Macmillan.	(Pears and Shields, 2013)
Book chapter	Clarke, J. (2006) 'Consumerism and the remaking of state-citizen relations in the UK', in Marston, G. and McDonald, C. (eds.) <i>Analysing social policy: a governmental approach</i> . Cheltenham: Edward Elgar. pp. 89-106.	(Clarke, 2006)
Book chapter or extract in WebLearn	Thompson, N. (2013) 'Appraisal and performance management' in <i>People management</i> . Basingstoke: Palgrave Macmillan, pp. 65-74. <i>MN4002: Fundamentals of Management</i> . Available at: http://weblearn.londonmet.ac.uk (Accessed: 10 December 2013).	(Thompson, 2013)
Translated book	Barthes, R. (1985) <i>The semiotic challenge</i> . Translated by Richard Howard. Berkeley: University of California Press.	(Barthes, 1985)
Journal article – print or electronic	Pintrich, P. (2003) 'A motivational science perspective on the role of student motivation in learning and teaching contexts', <i>Journal of Education Psychology</i> , 95(4), pp. 667-686.	(Pintrich, 2003)
Journal article with DOI	Rowe, C. (1999) 'The Stanley Segal Award: do social stories benefit children with autism in mainstream primary schools?', <i>British Journal of Special Education</i> , 26, pp. 12-14. doi: 10.1111/1467-8527.t01-1-00094.	(Rowe, 1999)
Journal article in WebLearn	Pintrich, P. (2003) 'A motivational science perspective on the role of student motivation in learning and teaching contexts', <i>Journal of Education Psychology</i> , 95(4), pp. 667-686. <i>ED7122: Critical Theory and Education</i> . Available at: http://weblearn.londonmet.ac.uk (Accessed: 10 December 2013).	(Pintrich, 2003)
Newspaper article – print or electronic	Bintliff, E. (2010) 'Industry fears 'land grab' after Film Council ends', <i>The Financial Times</i> , 10 September, p. 4.	(Bintliff, 2010)
Thesis or dissertation	Evering, S. (2007) <i>The valuation of internet brands</i> . MSc thesis. London Metropolitan University.	(Evering, 2007)

Online thesis or dissertation	Petty, S. (2009) <i>Working-class women and contemporary British literature</i> . PhD thesis. Loughborough University. Available at: http://hdl.handle.net/2134/5441 (Accessed: 8 August 2011).	(Petty, 2009)
Market research report	Mintel (2010) 'Luxury holidays – UK – June 2010'. Available at: http://academic.mintel.com (Accessed: 13 July 2010).	(Mintel, 2010)
Company or country report from a database (eg, Key Note)	Datamonitor (2011) 'Marks and Spencer Group plc: company profile'. Available at: http://0-search.ebscohost.com.emu.londonmet.ac.uk (Accessed: 20 August 2014).	(Datamonitor, 2011)
Lecture	Jones, T. (2011) <i>Cost estimation</i> [Lecture to BA Accounting Year 1], AC1002: Management Accounting Fundamentals. London Metropolitan University. 5 May.	(Jones, 2011)
Online lecture, presentation, or webinar	Stepp, K. (2013) <i>HR & the workplace of the future</i> [Presentation]. Available at: http://www.slideshare.net/thetalentproject/hr-the-workplace-of-the-future (Accessed: 18 December 2013).	(Stepp, 2013)
PowerPoint presentation in WebLearn	Smith, K. (2013) 'New social movements' [PowerPoint presentation]. SS6055: <i>Political Sociology</i> . Available at: http://weblearn.londonmet.ac.uk (Accessed: 10 December 2013).	(Smith, 2013)
Government Departmental publication	Department for Education (2014) <i>Special educational needs and disability code of practice: 0 to 25 years</i> . London: Department for Education (DFE-00205-2013).	(Department for Education, 2014)
Book illustration/diagram/logo/table/graph	Secker, J. and Coonan, E. (eds.) (2013) <i>Rethinking information literacy: a practical framework for supporting learning</i> . London: Facet publishing, p. xxii, fig.	(Secker and Coonan, 2013, p. xxii)
Online illustration/diagram/logo/table/graph	Thornqvist, J. (2010) <i>Lampa</i> [Illustration]. Available at: http://www.snarlik.se/lampa/ (Accessed: 18 Dec 2013).	(Thornqvist, 2010)
Website	Crown Prosecution Service (2008) <i>Data protection: legal guidance</i> . Available at: http://www.cps.gov.uk/legal/d_to_g/data_protection/ (Accessed: 25 June 2009).	(Crown Prosecution Service, 2008)
Blog	Pickard, J. (2010) 'The scrapping of the Food Standards Agency', <i>Westminster blog</i> , 12 July. Available at: http://blogs.ft.com/westminster/ (Accessed: 12 July 2010).	(Pickard, 2010)
Twitter	Obama, B. (2014) 16 August. Available at: http://twitter.com/BarackObama (Accessed: 9 September 2014).	(Obama, 2014)
Facebook	Greenpeace (2014) <i>Greenpeace UK</i> , 9 September. Available at: http://www.facebook.com/greenpeaceuk (Accessed: 9 September 2014).	(Greenpeace, 2014)
Film / movie	<i>Super 8</i> (2011) Directed by J.J. Abrams [Film]. Los Angeles: Paramount Pictures.	(<i>Super 8</i> , 2011).
DVD or Blu-ray	<i>Citizen Kane</i> (2003) Directed by Orson Welles [DVD]. London: Universal Pictures.	(<i>Citizen Kane</i> , 2003).
YouTube	The Khan Academy (2009) <i>Introduction to the atom</i> . Available at: http://youtu.be/1xSQLwWGT8MB (Accessed 9 September 2014).	(The Khan Academy, 2009)
Television / radio programme	<i>Newsnight</i> (2011) BBC Two, 3 August.	(<i>Newsnight</i> , 2011).